

PSZF Sponsorship Behind The Walls  
5103 South Sheridan Road #410  
Tulsa, OK 74145  
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**Narcotics Anonymous**  
A Plains States Zonal Forum Project

**SBTW CORRESPONDENCE ONLY AGREEMENT**

I understand that in my role as a sponsor in the SBTW program I am to conduct myself under the guidelines as outlined by the SBTW workgroup, the DOC, and the individual institution.

**As a SBTW sponsor, I will:**

1. Limit my contact with the sponsee to writing.
2. Not use abusive or profane language.
3. Respect the confidentiality of the sponsee.
4. Not supply the sponsee with any materials for corresponding including envelopes, stamps, pre-stamped envelopes, writing paper and writing implements.
5. Not send the sponsee any books, tapes, and items of this nature. The sponsee may request a free **Basic Text** from the P<sub>3</sub> committee (contact information is sent to sponsee in 2nd response letter). Other NA literature (ex: *Step Working Guides* or *It Works: How and Why*) may be ordered and sent directly from a distributor. I will first contact the Sponsor Communications Coordinator for all options and any facility restrictions specific to my sponsee's location.
6. Not supply the sponsee with my telephone number, address, or any other information prohibited by this workgroup. Doing so will result in the termination of my service on this workgroup.
7. Not visit the sponsee or have contact with him/her outside the facility (including after release).
8. Not contact anyone in any manner at the sponsee's request.
9. Not reveal any damaging personal information.
10. Attest to having no prior knowledge of the sponsee including not having been a victim or an accomplice with him/her as the result of a crime.

Furthermore, I understand that every letter I send into the facility may be opened and checked for contraband. The content of the letter is to remain on the topic outlined by the program and discretion will be exercised in writing about any matter that could be construed as to jeopardize the safety and security of the facility, its staff, its residents, this workgroup or anyone else.

I understand that failure to adhere to any of the aforementioned articles will result in cessation of my participation in the SBTW program and may put the whole program at risk.

\_\_\_\_\_  
**Sponsor's Pen Signature**

\_\_\_\_\_  
**Date Signed**

**TO BE FILLED IN LATER BY WORKGROUP MEMBER:**

\_\_\_\_\_  
**Sponsee's Name & ID number & Inmate #**

\_\_\_\_\_  
**Sponsee's Facility**

**Facility Contact:** \_\_\_\_\_